



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City
www.dilg.gov.ph

MINUTES OF THE SBAC PRE-BID/PRE-NEGOTIATION CONFERENCE

Held on October 16, 1:00PM

OSEC Board Room, 27th FLOOR DILG-NAPOLCOM CENTER EDSA CORNER QUEZON AVE QUEZON CITY

VTC LINK: meet.google.com/rsn-tzvknag

I. ATTENDANCE

PRESENT:

SPECIAL BIDS AND AWARDS COMMITTEE (SBAC)

ASSISTANT SECRETARY MANUEL B. FELIX, OASPO, **Chairperson**

DIRECTOR LOIDA S. LINSON, ISTMS

EXECUTIVE DIRECTOR DIOSDADO T. VALEROSO, E911NO

ASSISTANT DIRECTOR RENE V. VALERA, OPDS

TECHNICAL WORKING GROUP (TWG)

ENGR. EDRALIN F. GASCON, Head TWG

ATTY. MA. PHOEBE G DELIS

PMAJ JOSE V ROMULO

ENGR. ANGELICA P. GARCIA

ENGR. DENNIS C. DAGUMAN, REE

SECRETARIAT

ATTY. GLORIA F. MANZANO, Head Secretariat

CORNELIO MANUEL S. BELUSO

CRISTY C. CATAQUIAN

PATRICIA NICHOLE Q. ACEBU

RAFFY M. LLARENA

HOST/ TECHNICAL OPERATOR:

MARK LAWRENCE A. VALLE

BIDDERS

Numer ETT

Bancal Construction and Supply

Alpha and Omega Construction

Prismodial Construction Corporation

Northern Builders JVA Anore Construction

BSP & Company Inc.

Deserie's Construction and Sunfair JVC

ABSENT:

SPECIAL BIDS AND AWARDS COMMITTEE (SBAC)

DIRECTOR ROMEO P. BENITEZ, LLS, **Vice-Chairperson – Official Business**

TECHNICAL WORKING GROUP (TWG)

MARIVIC CONCEPCION DG NARCISO

FSINSP JUNJEN P NOVELA

II. AGENDA

Overview of the Project

Presentation of TOR/SPECIFICATIONS OF THE PROJECT by the TWG

Clarifications / Discussions

Eligibility Documents for submission / Initial Requirements

Other Matters

III. CALL TO ORDER

Asec. Manuel Felix, Assistant Secretary for Peace and Order, SBAC Chairperson for the Construction of the Emergency 911 National Office and Command Center presided the Pre-Negotiation Conference at 1:33PM.

IV. ROLL CALL

Atty. Manzano, Head Secretariat conducted a roll-call of the present participants based on the signed attendance and logged-in attendees via VTC/Google meet.

V. DECLARATION OF QUORUM

Chairperson declared a quorum at 01:37H.

VI. APPROVAL OF THE PREVIOUS MINUTES OF THE MEETING

ED Valeroso raised a correction on line 495- During the first bidding, there were six (6) bidders who bought the bid documents but only three (3) participated while on the second bidding they were six (6) bidders who bought the bid documents but only five (5) participated.

Engr. Valera moved the adoption/approval of the minutes with the correction raised by ED Valeroso.

ED Valeroso seconded.

Chairperson, there being no further correction, the minutes of the previous meeting as corrected is hereby approved.

VII. HIGHLIGHTS OF THE MEETING

Chairperson informed the body that three (3) invitation letters were sent to observers to witness and observe the proceedings of the SBAC Pre-Negotiation Conference scheduled on October 16, 2020, 1:00pm at the 27th floor, OSEC Board Room, DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City and the same had been delivered via email on October 9, 2020 and personal service on October 12, 2020. The letter of invitations were sent to COA, PICE and PCEM. However, despite notice, no one heeded the invitation.

Items on the Agenda:

1. Overview of the Project

Atty. Manzano, Head Secretariat reads the overview of the project.

By virtue of E.O 56 s.2018 issued by President Rodrigo Roa Duterte, institutionalizing the Emergency 911 hotline as the Nationwide Emergency answering point replacing Patrol 117. DILG launch the Emergency 911 National Program and as part of its Regular Agency Fund, has appropriated Two Hundred Million pesos (P200,000,000.00) for the procurement of Emergency 911 National Office and Command Center (Project) under the 2019 General Appropriations Act, Republic Act 11260 Specific Budgets of National Government Agencies, the DILG,.

The project will be constructed at Road 3 cor. Mindanao Ave. Proj 6, Diliman, Quezon City, a 3,000 sqm lot owned by the National Housing Authority awarded to the DILG by way of Deed of Usufructuary.

In compliance with Republic Act 9184 or the procurement Law, the SBAC proceeded with competitive bidding but resulted into TWO FAILED BIDDINGS as evinced by SBAC Resolution Nos. 2019-05 and 2020-03. As a result, the SBAC passed SBAC Resolution No. 2020-04 Recommending Approval for the Adoption of Negotiated Procurement as an Alternative Method of Procurement under Section 53.1 of the 2016 Revised Implementing Rules and Regulations of RA 9184, and approved by the HOPE Secretary Eduardo M. Año on October 1, 2020. Hence, the Negotiated procurement.

2. Presentation of TOR/Specifications of the Project by the TWG

Engr. Gascon, Head TWG, presented and discussed Section VIII, Terms of Reference for the Negotiated Procurement of Three-Storey Emergency 911 National Office and Command Center Building with Lower Ground Parking and Roof Deck with Contract ID No. **E911NOCC-2019-001** and hereinafter referred to as "the Project", by way of Design and Build Scheme, **with ABC of P200,000,000** pesos. Also advised that the Total Gross Floor Area (TGFA) is approximately **7,171 sqm** and contract duration of 365 calendar days. Implementation Schedule under Figure 6.1 was also presented.

To guide the prospective bidders, the TWG presented and discussed the documentary requirement checklist. They also reminded the bidders to complete, properly label and tab the documentary requirements for easy reference.

3. Clarifications / Discussion

Atty. Manzano, Head Secretariat, informed the body the objective of Pre-bidding conference sanctioned under Section 22.2 of the 2016 Revised Implementing Rules and Regulations of RA 9184, is to clarify certain provisions which the bidder may have on the bidding documents.

Provided the **House Rules for the Q&A**.

Chairperson, advised that the Bidders may now raise their questions, queries or clarifications regarding the matter previously discussed (Term of Reference).

Sunfair JVA Deceries inquired about the 365 calendar days project duration, whether or not they will be required to work in full force considering the pandemic or they may be allowed for extension?

Engr. Garcia, TWG said that the project implementation is still guided by the IATF and DPWH Guidelines, the 365 calendar days target was based in a full force manpower and equipment utilization. During the design phase, they have to see immediately if there's a need to adjust or they can work in full force but still in accordance with the IATF and DPWH guidelines, so based on the plan, or as early as the planning stage, they have to identify the necessity of adjustment or compliance of the 365 days.

Sunfair JVA Deceries would like to clarify that the consideration of 365 days is in full force, considering the pandemic, bidders may be given only 50%, so meaning additional 150% of the 365 days, winning bidders may or may not know that the construction may be extended or not, maybe it's up to the design the scheduled construction activities considering pandemic.

Engr. Garcia, TWG said that extension may be allowed provided that a computation to that effect will be shown or the phasing of construction was planned. So the 50% is not instantly granted or allowed, we should also look into the way we do the construction schedules such as schedule obligations and others.

Made a clarification that the documentary requirements based on checklist, plans should be in autocad and to be printed in A3 and reiterated the labelling and tabulations of forms / documents for submission.

Atty. Delis, TWG also clarified that the documentary requirements were also attached at the bidding documents.

Prismodial asked if the fund for the project is already available.

Chairperson answered in the affirmative.

Sunfair JVA Deceries raised clarifications on permitting and Notice to Proceed (NTP). Sometimes, 7 days after issuance of NTP, day one starts, however, legally speaking, construction cannot proceed without completing the required permits. NTP should start after completion of permits.

Atty. Delis, TWG presented Figure 6.1, Section VIII of the Bidding Document showing the Project Implementation schedule. Permits and licenses overlapped with the Architectural and Engineering Design Preparation which is scheduled for 60 days. Application and acquisition of permits and licenses were considered.

Sunfair JVA Deceries raised the possible delay of permits and licenses caused by the issuing agency.

Atty. Delis, TWG said that all agencies must comply with the requirements of *Ease of Doing Business Act*.

ED Valeroso considering the two failed bidding, reminded the bidders to submit complete documentary/ eligibility requirements.

4. Eligibility Documents for Submission and Initial Requirements

Atty. Manzano, Head Secretariat considering that the eligibility documents for submission were incorporated and discussed in the second agenda, initial requirements are the following:

- a) Copy of Official Receipt of Bid docs; and
- b) Letter of Intent addressed to the SBAC;

Chairperson For the information of the Body the Invitation for Negotiated Procurement was posted in the PhilGEPS, DILG and E911NO websites and posted at the conspicuous areas of DILG starting October 09, 2020 and the bidding documents are now available at the Secretariat office.

Atty. Delis, TWG recommended issuance of supplemental bid bulletin to clarify Item 6.1, Section VIII.

Chairperson instructed the Secretariat to prepare Bid Bulletin for the amendment of Item 6.1, Section VIII.

AD Valera reminded the bidders that they must understand and apprise with the contents and requirements of the bid docs.

Sunfair JVA Deceris asked the deadline for buying the bidding documents.

Atty. Manzano, Head Secretariat bidders can buy bidding documents until the scheduled deadline of submission and opening of bids on October 29, 2020, 10:30AM at the Secretariat Office, 20th Floor, DILG-NAPOLCOM Center.

Also reminded that Requests for clarification(s) on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the SBAC at least ten (10) calendar days before the deadline set for the submission and receipt of bids.

Chairperson excused the bidders.

5. Other Matters

AD Valera asked where to submit bid proposals and how it is kept.

Atty. Manzano, Head Secretariat at the Secretariat Office and will be placed and kept at the properly-secured bid box.

ED Valeroso asked the timeline.

Atty. Manzano, Head Secretariat next schedule is the deadline of submission and opening of bid proposals on October 29, 2020, 10:30 AM, at OSEC Board Room. Also made an inquiry about the procedure to be taken during the bid opening

AD Valera said that the SBAC will be opening and evaluating all bid proposals akin to regular bidding in response to the query of Atty. Manzano.

The body agreed.

VIII. ADJOURNMENT

Chairperson asked for any further matters.

Dir. Valeroso moved for the adjournment of the meeting.

AD Valera seconded.

Chairperson declared that it has been moved and seconded that the meeting is adjourned at 02:58PM.

Prepared by:



CRISTY C. CATAQUIAN
Member, SBAC Secretariat

Noted by:



ATTY. GLORIA F. MANZANO
Head, SBAC Secretariat



MANUEL B. FELIX
Assistant Secretary for Peace and Order/
SBAC Chairperson